

Service Area Summaries P6 2019/20

CLT / Corporate

Service	Full Year Budget	YTD Budget	YTD Actuals	YTD Variance	Commitments	Remaining Budget	Explanation for Major Variances
	£	£	£	£	£	£	
Human Resources & Payroll							
Gross Direct Costs	358,552	179,291	166,628	(12,663)	10,527	181,397	See Note A:
Gross Direct Income	(1,000)	(498)	(674)	(176)	0	(326)	No Major Variance
Support Service Charges	(357,552)	(178,782)	(178,782)	0	0	(178,770)	No Major Variance
	0	11	(12,828)	(12,839)	10,527	2,301	No Major Variance
Note A: (£6,862) - Salaries and on costs. Staff vacancies – Recruitment complete for HRO but not yet commenced due to need to backfill HR & Payroll Coordinator. Resource for admin support to help with the new HR system tender and implementation and / or org plus system support, so no variance is anticipated. £6,326 - New appointment advertising credits - To be used as and when vacancies require advertising and charged on to services. (£13,998) - Common Training. Projected spend of £29k to date. Decisions made in the year mean that training is being delivered in a more cost effective way and projected future spend reduced. This allows other training to be funded. Spend will be incurred on asbestos training; leadership development; project management and appraisal outcomes.							
Registration Services							
Gross Direct Costs	416,818	292,311	482,059	189,748	1,645	(66,886)	Costs associated with the May Elections yet to be claimed.
Gross Direct Income	(71,120)	(64,370)	(203,476)	(139,106)	0	132,356	(£13,878) Additional grant income for IER Funding. (£153,950) Advance payment from the Cabinet Office for the European election. The balance relates to income to be recovered from the Town and Parish Councils for the May elections.
Support Service Charges	94,910	47,466	47,466	0	0	47,444	
	440,608	275,407	326,049	50,642	1,645	112,913	
Corporate Leadership Team							
Gross Direct Costs	461,625	230,814	241,530	10,716	1,140	218,955	£9,985 - Salaries and on costs are higher as a result of staff regradings and pay awards. This will lead to a full year cost of £17,330.
Support Service Charges	(461,625)	(230,808)	(230,808)	0	0	(230,817)	No Major Variance
	0	6	10,722	10,716	1,140	(11,862)	
Communications							
Gross Direct Costs	309,078	149,572	151,506	1,934	6,599	150,973	See Note A:
Gross Direct Income	0	0	(2,725)	(2,725)	0	2,725	Income from filming rights
Support Service Charges	(309,078)	(154,578)	(154,578)	0	0	(154,500)	
	0	(5,006)	(5,797)	(791)	6,599	(802)	
Note A: (£2,564) - Salaries and on costs are lower as a result of staff vacancies. Recruitment will take place so no saving anticipated. £2,665 - CIPR Professional PR Diploma. £5,660 - External Printing - Fitting of reception graphic and window vinyls for Cromer Pier. (£3,476) - Marketing.							
Total CLT / Corporate	440,608	270,418	318,146	47,728	19,911	102,551	